



Applicant's Name and Surname:		
Email address:		
Visa Type: SHORT TERM SCHENGEN "Type-C" VISA Subcategory: Lorry driver	Submitted	Missing
>> Application form - Filled in and signed by the applicant (the stay in Greece should be the longest or equal to other Schengen Member States. In case of equal duration stay, Greece should be the first State of entry). Details must be exactly as they appear in the passport.	<input type="checkbox"/>	<input type="checkbox"/>
>> ID Photo - Recent (not older than six months from the date of application) <u>passport-size colour photo</u> in white or off-white background.		
>> Passport - <u>Signed, valid passport</u> for a period of at least 3 months beyond the applicant's last day of stay in the Schengen Area. At least two adjacent blank pages to affix the visa are required. It must be issued within the last 10 years on the day of leaving the Schengen Area. Extended passport may still be valid, but when older than 10 years the passport is no longer accepted; in that case, the applicant first needs to apply for a new passport.	<input type="checkbox"/>	<input type="checkbox"/>
>> Copy of the passport - <u>Photocopy of the bio-page</u> ; If signature is not on the bio-page, a photocopy of the signature page is also required. - <u>Copies of previous Schengen visas</u> issued in the last three years with the stamps.		
>> U.K. Residence permit <u>Original</u> , endorsed in the passport or issued as a Biometric card; It must be valid for at least 30 days beyond the applicant's intended departure from the Schengen Area. <ul style="list-style-type: none"> C type visitor visa cannot be accepted. 	<input type="checkbox"/>	<input type="checkbox"/>
>> Copy of the U.K. Residence permit - Copy of the U.K. Residence permit endorsed in the passport. If BRP card, <u>photocopy of both sides</u> is required.		
>> Proof of sufficient funds for duration of stay - Applicant's <u>U.K. personal current account bank statement</u> of the last three months (showing not less than 90 days of transactions), stating applicant's name and surname (the account on which the applicant's salary goes into); needed even if company/ organization/ institution pays for the trip. Closing balance must not be older than 30 days from the date of application. Balance needs to be in GBP and have a minimum amount of GBP 40.00/day of stay in the Schengen Area. <ul style="list-style-type: none"> <u>Credit card statements, or business/saving accounts</u> can be submitted in addition (if the applicant's full name is not stated on the business account, a letter from the Home office/ accountant/ bank Manager confirming the applicant has signing powers must be submitted). 	<input type="checkbox"/>	<input type="checkbox"/>
>> Confirmed round trip travel-ticket - <u>Driving license</u> for international transport; photocopy of both sides is required. - <u>Car registration</u> (original to be seen and copy). - <u>Car insurance</u> photocopy. - <u>Fully paid return travel tickets</u> (ferry or Eurotunnel) mentioning the applicant's name and the registration number of the car	<input type="checkbox"/>	<input type="checkbox"/>
>> Travel Insurance - Copy of <u>travel insurance policy</u> clearly showing the <u>applicant's full name</u> . - It must be valid for all Schengen States/ countries and covering the entire period of the intended stay in the Schengen Area. - The minimum coverage of EUR 30.000 for any expenses for <u>repatriation, urgent medical attention, emergency hospital treatment and death</u> during stay must be mentioned. <ul style="list-style-type: none"> Applicants insured through a bank, must obtain a <u>bank letter</u> confirmation as bank statements alone are not sufficient; it must be recent (not older than 30 days from the date of the application). 	<input type="checkbox"/>	<input type="checkbox"/>



VISA APPLICATION CENTER FOR GREECE

<p>>> Proof of current occupation</p> <p>For employees:</p> <ul style="list-style-type: none">- <u>Employment letter</u> not older than 90 days from the date of application, with an original stamp and signature from the HR department of the company, addressed to the Mission, specifying the date of recruitment and position in the company.- <u>Pay slips of the last three months.</u> <p>If self-employed:</p> <ul style="list-style-type: none">- the last <u>tax return form</u>- <u>Self-employment letter</u> (it must be original, not older than 90 days from the date of the application) confirming applicant's self-employment, signed, addressed to the Mission and obtained from (if applicable):<ul style="list-style-type: none">a) Applicant's accountant, when the accountancy of the applicant's company is done by an external/ independent accountant; the accountant's registration number must be mentioned.or b) Solicitor, when applicant's company has been registered by a solicitoror c) Bank Manager, when applicant's company is registered with a business bank accountor d) Companies House. Certificate of Incorporation received upon registering business: if applicant's name is not mentioned on the certificate, then additional proof demonstrating connection between the applicant and the company must be provided.	<input type="checkbox"/>	<input type="checkbox"/>
<p>>> Documentation related to the purpose of the trip</p> <ul style="list-style-type: none">- A recent, signed and <u>official letter from the national association (union) of carriers</u> of Greece providing for international road transportation, stating the purpose, duration and frequency of the trips.- Written <u>request from the partner company</u> in Greece.- <u>Way bill.</u>	<input type="checkbox"/>	<input type="checkbox"/>

GVCW Submission Officer Name: _____

Applicant's Signature: _____